



SPORTS CONNECT
COMMUNITY CIC


Proform

 **SPORTS** CONNECT

Recruitment Pack

**SET FOR SUCCESS
INTERN
(ASSISTANT COACH)**

Who are Sports Connect

It is our strategic objective to work in collaboration and true partnership with other key organisations to provide greater opportunities and support, for young people and adults from across Kent, the Southeast and afar. As an official NCFE, 1st4Sport and a Kent FA Licensed Football provider, we aim to create fun and interactive sports, health and education programmes for a range of audiences and clientele groups. These can be adapted and flexible to meet the needs of the environment, individuals and wavering landscape within our four cornerstones Education & Training, Community & Health, Sports Coaching & Development & Restorative Practice.

As a team, we believe that using this structure will enable an inspired, educated and motivated workforce to be developed. The unique connection we develop with our cohorts enable them to become self sufficient which increases their employment and social status. Our vision is to connect our learners to these three core values. This culture means in each session each learner feels a sense of purpose, pride and belonging in their learning and development.

Our Vision & Values

Sports Connect has three core values that run through our organisation across all levels. The staff involved in our delivery models use these values to plan effective sessions, assessments and purposeful environments. As a commitment to every person, we engage with, we make a pledge to ... **#InspireMotivateEducate**

Our Vision for our community is to know, engage and be present in our local communities is essential for an organisation to create a connection with its members. At Sports Connect we have representation at community forums, steering groups and local and national organisations that can help to shape policy. Our team of dedicated staff can be found in the most challenging of areas in communities and use our core values to ensure communities have **Pride, Purpose and Belonging**.



About the role

Title of Role: Set for Success Intern (Assistant Coach)

Responsible to: Community Lead (South)

Salary: This role pays £13.45 per hour in line with the YST/STS protocols.

Work based benefits: Access to a company laptop (if required), a supportive and developmental staff development programme which includes access to industry recognised qualifications, expenses and mileage support plus a company health care contribution plan.

Work pattern: 37 hours per week - 5 days a week: 3 days (a minimum of 21 hours per week to be spent on supporting the delivery of the SFS programme and 2 days for Sports Connect Community CIC - 16 hours per week)

Application Closing Date: 23rd October 2026

JOB PURPOSE

To support the development and well-being of young people participating in sports activities by assisting in the planning and delivery of engaging, age-appropriate sports based activities. The Assistant Sports Coach plays a key role in fostering a safe, inclusive, and positive environment that promotes physical fitness, teamwork, confidence, and life skills. This role supports the Head Coach in mentoring youth, encouraging participation, session evaluations and helping each individual's development. Building on experience gained in the role, it is hoped that in time the Assistant Sports Coach will start to role model leadership behaviours with support from Head Sports Coach.

KEY ACCOUNTABILITIES

1. Support Coaching Sessions

Assist the Head Coach in delivering structured, age-appropriate sessions that promote development, teamwork, participation and company values. Take responsibility for allocated tasks within sessions and follow coaching instructions confidently.

2. Youth Mentorship & Engagement

Act as a positive role model, building positive relationships with participants and encouraging self-esteem, discipline, respect, confidence, inclusion and personal development.

3. Safety & Well-being

Help maintain a safe and positive playing environment by following safeguarding, health & safety and company procedures, monitoring equipment and responding appropriately to injuries, concerns or incidents.

4. Programme Participation & Attendance

Support accurate attendance recording, encourage regular participation and help identify barriers to engagement. Communicate relevant information to the Head Coach or programme staff and families where appropriate.

5. Behaviour Management

Help create a respectful and inclusive environment by modelling positive behaviour, reinforcing expectations and supporting the Head Coach to address issues in line with company procedures.

6. Operational Support

Complete basic administrative and practical tasks including equipment set-up, pack-down, equipment checks and inventory, while following company systems, processes and policies.

7. Inclusivity & Accessibility

Promote participation for all backgrounds and abilities, identify where participants may need additional support and take appropriate initiative to adapt activities in partnership with the Head Coach.

8. Team Collaboration & Company Values

Work effectively with the Head Coach, coaches, programme staff and volunteers to ensure consistent delivery. Communicate openly, contribute to the team and demonstrate Sports Connect values through actions and behaviour.

What you need

SKILLS	ESSENTIAL	DESIRABLE
Safeguarding	- Sports Connect is committed to safeguarding and promoting the welfare of young people and vulnerable adults. The candidate's ability to perform the duties aligned to safeguarding and Prevent strategies within this role will be explored during the interview process. - A Sports Connect DBS will be carried out if offered the role.	An enhanced DBS no older than 3 months.
Education, qualifications, training and work experience.	NGB Level 1 coaching qualification (or willing to work towards)	- NGB Level 2 coaching qualification - Five GCSEs (or equivalent) at Grade 4 or above.
Knowledge, skills and experience.	- A passion for sport - Desire to help others	Sports participation for last three years
Project Delivery	Have had experience of being an assistant sports coach within the last three years	Delivered on community sports based activities within the last three years
Communication, Evaluation, Monitoring & Reporting	- Outstanding verbal, written and presentation skills - Computer literate - Able to deliver strategic visions of the company to a range of partners in a variety and range of environments. - Fit our six company values which are: Positive, Inclusive, Honest, Empowering, Respectful, Opportunity.	- Knowledge of MS Office and Sharepoint - Knowledge of internal communication systems – Microsoft Teams
Other		

How to apply

CLICK HERE TO APPLY



Please state the position that you are applying for when filling out the above form. All candidates must possess the right to work in the UK and provide two professional references as part of the application process.

For further information about the role, or for any other enquiries, please contact us directly using the contact details on the following page.

Equity, Diversity and Inclusion

Sports Connect is an equal opportunities employer and welcomes applications from all suitable qualified persons.

Data Privacy

Sports Connect is committed to transparency about how it handles your personal information and to meet its obligations under the Data Protection Act 2018.

Safeguarding

Sports Connect demonstrates a rigorous and robust safe recruitment process that includes obtaining references, completing enhanced DBS checks, completion of our onboarding process and provides benchmark training to all coaches and other staff working with children and vulnerable adults through an Induction process which includes mandatory safeguarding training

Recruitment Of Ex-Offenders

Sports Connect is committed to promoting equality of opportunity by appointing a wide range of applicants. Having a criminal record will not necessarily prevent applicants from working with Sports Connect. This will depend on the nature of the position and the context of the offences.





www.sportsconnect.uk



01622 951285



info@sportsconnect.uk